

**Institutional Strategic Planning Committee**  
**Monday, March 10, 2008**  
**Meeting Minutes**

**Present:** Katie Dykehouse, Carol Haas, Tim Hartshorne, Janine Janosky, Sue Ann Martin, Amy McGinnis, Becky Oosterhoff, Orlando Perez, Roger Rehm, Carole Richardson, Catherine Riordan and Todd Zakrajsek.

**Absent:** David Burdette, Linda Dielman, Mike Leto, Kate Rosier, Brad Swartz, Nathan Tallman and Julia Wallace.

**Guest:** Brad Fahlman, Jim Falender, Carl Johnson and Jessica Lapp.

**I. Priority & Communications Committees Round Robin**

Communications Committee – Carole Richardson

- Working on an update to the communications plan.
- A discussion board is now available for proposal ideas and to encourage collaboration. CMU 2010 news and videos are now available on iTunesU.
- RFP announcement will be no later than April 11<sup>th</sup> with a proposal submission deadline of October 17<sup>th</sup>.
- Members discussed and voted (5 yes, 5 no) on whether priority committee stipulations need to be approved by the ISPC. One advantage of running the stipulations through the ISPC is that every priority committee is then aware of what is going on with the other committees. Members agreed that stipulations will be submitted by priority committee chairs no later than March 31<sup>st</sup> to Carole Richardson at [richalc@cmich.edu](mailto:richalc@cmich.edu) and then circulated electronically to the ISPC for feedback. Riordan will then review the comments after circulation and decide whether another meeting or additional exchange is necessary. The stipulations must be published to the 2010 web site by the time the RFP is announced.

Teaching & Learning – Todd Zakrajsek

- The ISPC approved Janet Parker (replacing Dan Nowiski) & Suzie Clendening (replacing Jamie Slater) as new Priority I members.
- The committee is looking to affect the Academic Expectations KPI by implementing any recommendations from the RAP group. The committee will also be looking into improving engagement in large classes, incorporating student engagement concepts in GenEd, and improving retention by improving connections/engagement.

Diversity & Global Perspectives – Orlando Perez

- The committee will be working with senate ad hoc group to promote dialog courses. The ad hoc group will soon have a preliminary report and will be bringing forward a CMU 2010 proposal for initial startup costs.

Culture of Integrity – Roger Rehm

- The committee continues to look at the university's policies and policy manual.

**II. Project Focus: Advanced Materials Research**

- Brad Fahlman and Jessica Lapp PowerPoint presentation is available at <https://portal.cmich.edu/sites/AcademicAffairs/2010/default.aspx>.
- The similarity between the advanced materials masters program and the new SAM PhD. Program is the research portion.

- While the number of students who are impacted is small, the grant money and number of important publications is high. There is some impact on undergraduates in other programs – getting them excited about the research that is being done right here at CMU.
- Collaboration has been good, but faculty must be encouraged and reminded often that collaboration is a part of the project.
- Jessica Lapp’s role – new website, speaker details, proposal preparations, tenure and promotion materials, point of first contact with speakers and possible students.

**III. CMU 2010 Committee Members Survey**

- ISPC response rate is at about 61%. The survey will be kept open and Oosterhoff will send another reminder and will make sure that the survey can only be taken once.
- Results will be compiled and distributed electronically and reviewed at the next meeting.

**IV. Review of Priority Committee Proposals for FY10 Funding**

- Riordan reviewed a handout explaining the three possible ways to deal with priority committee proposals (see below).
- Richardson expressed Dielman’s opinion that the priority committees are the ones in the best position to identify projects that need funding (support option B).
- Hartshorne & Rehm liked the idea of all proposals coming together at once and a committee proposal being able to stand the test of judging them competitively (support option A).
- The only proposal that might be coming forward for one-time funding is from priority II with the senate ad hoc committee.
- The committee agreed that any base-funding requests will go to the VP’s/UBAC. There will not be a separate process for priority committee proposals, just a stipulation(s) under each priority committee for any project/proposal that they are looking to recommend/champion.

Priority Committee Proposals												
Option	Funding		From Priority Committee	Submission		Review			Decision		Funding Limits	
	one time	base		To	When	By	When	Rubric	By	When	Single	All
A	Y		Y	ISPC	Same time as all proposals	ISPC	Same time as all proposals	Y	ISPC	Same time as all proposals		
B	Y		Y	ISPC	Prior to other proposals	ISPC	Prior to other proposals	Y	ISPC	Prior to other proposals	100K	200K
C		Y	Y	ISPC		UBAC or VP's			President			

Respectfully submitted, Kara Beery, recorder