

Institutional Strategic Planning Committee
Monday, November 26, 2007
Meeting Minutes

Present: Carl Haas, Tim Hartshorne, Janine Janosky, Sue Ann Martin, Amy McGinnis, Becky Oosterhoff, Orlando Perez, Roger Rehm, Catherine Riordan, Kate Rosier, Gary Shapiro, Brad Swartz and Todd Zakrajsek.

Absent: Linda Dielman, Mike Leto, Dan Nowiski, Carole Richardson, Barrie Wilkes and Mike Zeig.

I. Round Robin – Priority Committee Chairs

Priority I-Todd Zakrajsek

- The committee is a bit confused about using an enrollment figure as a KPI for teaching & learning.
- The committee is working on updating the Shared Expectations document based on the five priorities.

Priority II-Orlando Perez

- One important related measure is the percentage of students of color.
- The committee agreed that the institution needs to stop being reactive and have diversity as a priority 365 days a year. It needs to be embedded in the curriculum and the provost needs to lean on the deans to make sure diversity is a part of courses and diversity staff and faculty are hired.
- Martin noted that there are also events held across campus that highlight musicians, artists and speakers from diverse backgrounds. These events help to change the culture of not only CMU, but Mt Pleasant as well.
- Perez highlighted areas of the executive summary from the diversity survey.

Priority III-Kate Rosier

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Priority IV-Brad Swartz

- The committee may need to be reformatted to be more effective and get more buy in from individual members. There is a bit of disenchantment with members not attending, KPIs chosen, projects funded.

Priority V-Roger Rehm

- The committee seems to be more productive over the past six months than it was before. Members have acknowledged the fact that they cannot accomplish everything that needs to be done and so they are focusing on what they can do.
- The committee is putting together a proposal on keeping track of policies and how they are approved.
- The committee is also taking an especially close look at academic integrity. Redbook is a direct result of the committee's discussions.

Redbook Presentation - Hope May, Jordan Schwartz, Chris Allen, Sandra Russell

- The Redbook is a result of the Strengthening Academic Integrity funded proposal.
- The Redbook to help students and faculty understand the policy. The booklet was the talk of the International Conference for Academic Integrity. Next fall they will make a presentation at the conference on the Redbook.

- A forum will be held on December 4th where the Redbook will be handed out and explained. The group is also looking into getting a copy to all students and faculty.
- Anyone who would like copies is asked to contact Hope May.

II. Fireside Chat

- There was a good turnout for the fireside chat with an emphasis on the future RFP and collaboration across the university. There were representatives from all of the priority committees as well as KPI experts.
- Another chat will be held in January.

III. Priority III KPI Revisions

- The priority put forward good recommendations, but they are hard to track. Other software options instead of the FID are being explored and work is being done with Janosky on how to track things.
- The plan is to move forward with the current KPIs and also to collect data on the priority committee's recommendations, whether or not they are called KPIs.

IV. KPIs – Recommendation to the President

- Shapiro noted that many priority committee chairs don't like the KPIs for their committee. This is the first attempt at tracking and there will always be problems with a first attempt, but we are now attempting and making progress.
- Riordan recommended that the KPIs and targets be sent forward with the acknowledgement that they are not perfect.
- Better measures can then be selected the next time around in the planning process.
- Members were asked to send any recommended changes to Riordan by email.

V. Preplanning subcommittee

- The committee reviewed and drafted the charge to the Preplanning subcommittee.
- The committee agreed that there were too many individuals listed for the group to be efficient, but there was not agreement on the perfect size of the group.
- Members agreed that the group should include an SO, student and faculty member.
- Members were asked to send any input to Riordan by email.

Respectfully submitted, Kara Beery, recorder