

Institutional Strategic Planning Committee
Tuesday, June 27, 2006

Present: Kara Beery (note taker), Bill Dailey, Carol Haas, Jim Hageman, Monica Holmes, Maxine Kent (guest), Becki Kraus (consultant), Marvis Lary, Dan Nowiski, Carole Richardson, George Ross, Tom Storch (co-chair), Cheryl Strandskov (guest), Brad Swartz and Marcy Taylor

Absent: Catherine Riordan (co-chair), Nancy French, Judy Lannen, Roger Rehm and Steve Poe

I. Divisional Planning

All units in the Finance & Administrative Services area have created strategies that are directly related to CMU 2010 strategies and have created measures for their strategies as well. Colleges are not well aligned with CMU 2010 yet; the College of Health Professions has the most buy-in right now.

II. Finance & Administrative Services Planning Software

Kent and Strandskov presented the online software that FAS uses to track the progress on its yearly strategies. The software enables departments to view past and current strategic plans as well add and revise current strategies and initiatives. Reports can be pulled to show all departmental strategies per priority or to show which strategies are assigned to a specific person. Richardson will meet with Strandskov to look into using the software to track progress on CMU 2010 funded proposals. It was suggested that the Strategic Planning Committee or one of the Colleges might pilot the software.

III. Membership

Letters confirming membership are almost ready to go out and combining Priority III with the President's Task Force has been progressing. Members agreed to have Orlando Perez serve as chair of the Priority II committee and Bill Dailey will continue to serve on that committee. Having students serve on committees will be addressed at the next ISPC meeting, but if any chairs are interested in including students on their committee they should let Dan Nowiski know.

IV. Succession Planning

Discussion regarding succession planning was tabled until the next meeting.

V. Year One Initiatives & FY 07 Projects

Outcomes Evaluation Worksheets for FY 07 projects are due by September, 2006.

Progress reports for FY 07 projects are due by July 1, 2007.

VI. RFP Procedures

The FY 07 second call RFP is posted on the web and training sessions on the use of the rubric will be held in the fall for all ISPC and Priority Committee members. The ORSP internal grants workshop on September 15 will address CMU 2010 proposals. A CMU 2010 proposal development workshop for FY 08 proposals will be held on October 19.

VII. CMU 2010 Funding

Members agreed that the graphic showing the remaining funding is confusing and that perhaps using a graphic of one pie (2005-2010) worth \$5 million would be easier to understand.

Targeting Funding - Earmarking of funds per priority was discussed. It was the consensus of the group that rather than earmark funds for each priority they would prefer to work aggressively to balance funding from one year to the next so that over time all priorities would be treated equally. This method was seen as a better way to uphold quality and applicability of proposals with the strategic plan direction. It was felt that the Priority Committees need to increase efforts to focus their proposal calls and to educate the community on the types of proposals they are seeking.

Amount of funding remaining – There is a need to further discuss the President’s Task Force funding and how that will be carried forward. (Tabled.)

VIII. Priority Committee Expectations

There was discussion relative to the need to help the Priority Committees better understand their roles and responsibilities internally (RFP process, updating yearly initiatives, etc.) and in relation to the ISPC. The Orientation materials will be updated and re-presented to the Committees in the near future.

IX. Other

Evaluation of CMU2010 efforts to date – Becki Kraus stated that she would be shortly completing and presenting an evaluation of the CMU2010 effort to date. She gave a high-level overview of the report sections and thanked those who assisted with the effort by participating in interviews or surveys.

CMU Best At – Interest was expressed in the ISPC continuing work on the “Best At” concept. Com Com has already been working with the concept as a result of the retreat work from a brand perspective.

Communications Committee Update – The committee will be putting together a CMU 2010 Progress Report template. Carole Richardson continues to be “point person” for the CMU 2010 website. Nancy French oversees production of the quarterly CMU 2010 newsletter. Efforts to create a CMU 2010 Speakers Bureau are underway.

The Board of Trustees July Report has been postponed until the September meeting.