

## **Institutional Strategic Planning Committee**

Friday, April 21, 2006

3:30-5:00p.m.

Denison Conference Room (HP 2220)

**Present:** Tom Storch, Catherine Riordan, Kara Beery (non-member), Bill Dailey, Gary Dunbar, Carol Haas, Becki Kraus (non-member), Judy Lannen, Marvis Lary, Carole Richardson (non-member), Marcy Taylor, Brad Swartz and Monica Holmes.

**Absent:** Nancy French, Jim Hageman, Mike Leto, Steve Poe, Roger Rehm and George Ross.

**Guests:** Kathy Benison and Orlando Perez.

### **I. RFP Process and Budget Status**

Catherine Riordan recapped the RFP review process to date. She stated that we need to stay mindful of the impact of the submitted RFP's, those selected in the first assessment and the overall budget implications of those selected.

The issue of the implications of committing the lion's share of funding in October was discussed. The group concurred that we need to uphold our intent to refer selected RFP presenters to a resubmission of their proposals in the fall and that the monies need to be available to support those RFP's that are selected in the second selection period. The possibility of increased funding was briefly discussed.

### **II. President's Task Force Recommendations**

Gary stated that the Task Force would not be recommending proposals at this time. He stated that the Priority III Committee was in support of the Task Force's decision. He stated that by not forwarding RFP's at this time, it would allow more time for refinement of the submitted proposals and their milestones and evaluation metrics as well as the opportunity for submission of new proposals.

Tom Storch stated that he supports the concept of opening the search for the Task Force proposals in October and that the \$250,000 allocated for the President's Task Force remain intact for that purpose.

The ISPC was unanimously supportive of the suggestion that we quickly let people know that we will be asking for submissions for research in October and the preservation of \$250,000 for allocation to approved President Task Force proposals in October. A vote was taken relative to accepting new or revised proposals in October and the recommendation was unanimously supported. This information will be communicated soon to the campus.

### **III. ISPC Recommendations**

It needs to be understood that the currently identified "Yes" proposals do not include permanent positions. It is "soft" dollars that have been approved for a finite number of years.

It was determined that the ISPC would recommend funding for all “Yes” proposals reviewed at the April 7, 2006 meeting by a 90% yes, 10% no vote.

The ISPC was asked: Should we send back some of the “Maybe’s” for adjustment for October?

The committee discussed recommending that “Maybe” proposals be resubmitted in October. Marcy Taylor stated there needs to be a greater emphasis upon national prominence in communication to proposers. Marvis Lary suggested that a statement be sent to each proposer clarifying what they feel may have been lacking in those unaccepted proposals.

The question was asked: “Should we move any proposals in the maybe category to the yes category at this time?” The vote reflected 20% yes, 80% no.

The ISPC will be providing President Rao with feedback on the selected and “Maybe” proposals as well as any stipulations. Proposers in all groups will receive feedback and any stipulations.

Additionally, once the President conducts the final review and approves funding for particular projects, Provost Storch will inform the proposers of the selected proposals by letter. It was noted that we will need some time to get with those proposers who may have to address stipulations to their proposals. Concern was raised with the short timeframe and the desire to complete this before faculty leaves.

#### **IV. Future RFP Process**

A survey of the ISPC, Priority Committees and President’s Task Force will be done to gather feedback on how to improve the FFP process in the future.

#### **V. Retreat**

The upcoming planning retreat was discussed. The main objective of Day 1, May 8<sup>th</sup>, will look at how we can build on CMU’s successes to jump start our progress on the vision. May 9<sup>th</sup> will explore the next steps for the ISPC in promoting accomplishment of the vision.